

Rock Island Public Library Board Meeting Agenda
September 21, 2021
5:00 p.m.
Rock Island Public Library – 2nd Floor, Downtown Library

Type of Meeting: Regularly Scheduled Board Meeting

Meeting Facilitator: Eudell Watts III

Invitees: Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Jenni Swanson; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Lisa Lockheart, Publicity/Outreach Liaison; Malachi Kohlwey, Business Office & Facilities Director.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes – August 17, 2021
- V. Board Education – None
- VI. Correspondence
- VII. Committee Reports
 - A) Finance – Jenni Swanson
 1. *Motion to approve monthly bills for August in the amount of \$ 45,481.72 (RC)
 - B) Buildings and Grounds – Pat Mahar
 - Met September 9, 2021 at 4pm
 - C) Personnel & Policy – Debbie Freiburg
 - Met September 15, 2021 at 11am
 - D) Planning & Community Relations – Karen Phillips
 - Meeting: September 30, 2021 at 4pm
- VIII. Foundation – Kathy Lelonek
 1. Capital Campaign Update

2. Next Meeting – November 11, 2021 at 4pm at the Downtown Library

IX. Administrator Reports

1. Director's Reports & Statistics – updates
2. Milan Blackhawk Area Public Library District
 - Next Meeting: September 23, 2021 at 4pm at the Southwest Library

X. Unfinished Business

1. COVID Mitigation Efforts – Discussion/updates
2. South Entrance Parking Lot – Updates
3. *High School Advisory Board Members – Nominations?

XI. New Business

1. *Motion to approve policy revisions.
 - ii. Circ Policy & 5 Appendices
 - iii. Collection Development Policy & 2 Appendices
 - iv. Community Room Policy
 - v. Library Card Registration Policy
 - vi. Library Vehicle Policy
 - vii. Photography & Video Policy
 - viii. Security Camera Policy
2. Discussion of Bylaws
3. *Motion to approve the Succession Plan.
4. *Motion to approve the Disaster and Recovery Plan (emailed as separate document)
5. *Motion to approve 2022 Holiday Closings List
6. Discussion of Midtown Library Name
7. *Motion to approve Snow Removal RFP specifics
8. *Motion to approve Lawn Care RFP specifics
9. *Motion to approve Janitorial Services RFP specifics
10. *Motion to approve Security Services RFP specifics

XII. Information Sharing

1. County Assessor's Estimated EAV
2. Unique Reports

XIII. *Closed Session – If Necessary

XIV. Announcements

XV. Adjournment

**Represents a potential voting item*