

Rock Island Public Library Board Meeting Agenda
Tuesday, September 19, 2023
5:00 p.m.
Rock Island Public Library – 2nd Floor, Downtown Library

Mission:

The Rock Island Public Library makes our community stronger by connecting people to resources, services, events, and each other.

Type of Meeting: Regularly Scheduled Board Meeting

Meeting Facilitator: Jenni Swanson

Invitees: Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Elizabeth Russell, Jacki Nelson, Dr. Yolanda Grandberry Pugh, Eudell Watts, III; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director; Lisa Lockheart, Publicity/Outreach Liaison; Maryam Alhamdan, Prospective Student Advisor.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes
 - Board of Trustees – August 15, 2023
 - Art & Facilities Committee Meeting – August 15, 2023
 - Finance Committee Meeting – August 25, 2023
 - Community & Planning Committee Meeting – September 7, 2023
 - Personnel & Policy Committee Meeting – September 8, 2023
- V. Board Education
 - *Serving Our Public 4.0* – Chapter 13
- VI. Correspondence
 - Book Return Complaints
 - Customer Service Thanks
- VII. Committee Reports
 - A) Finance – Jenni Swanson
 1. * Motion to approve monthly bills for August in the amount of \$45,744.13 (RC)
 2. Review of the Finance Committee Meeting on August 25, 2023
 - B) Art & Facilities – Pat Mahar
 1. Art Committee – Any updates for the proposed art project at Watts-Midtown

C) Personnel & Policy – Debbie Freiburg

1. Review of the Personnel & Policy Committee meeting on September 8, 2023.

D) Planning & Community Relations – Karen Phillips

1. Review of the Planning & Community Relations Committee meeting on September 7, 2023.

VIII. Foundation – Kathy Lelonek

1. Capital Campaign Update
2. Next Meeting – November 9, 2023 at 4pm, Downtown Library

IX. Administrator Reports

1. Director's Reports & Statistics – updates
2. Milan Blackhawk Area Public Library District
 - Next Decennial Committee Meeting: September 28, at 3:30pm, at the Southwest Branch
 - Next Regular Meeting: September 28, at 4pm, at Southwest Branch

X. Unfinished Business

1. * South Parking Lot – Updates

XI. New Business

1. *Motion to appoint Maryam Alhamdan as the new RIHS Teen Advisor to the Rock Island Public Library Board of Trustees. (VV)
2. *Motion to waive the Behavior Policy's alcohol restriction regulation at the Watts-Midtown Branch on Saturday, November 4th, for the 150th Anniversary capstone event and fundraiser. (VV)
3. *Motion to approve the updated policies: (RC)
 - Behavior Policy
 - Circulation Policy & Appendices
 - Collection Development Policy & Appendices
 - Disaster & Recovery Plan
 - Donations Policy
 - Library Vehicle Policy
 - Mobile Hotspot Policy
 - Mobile Streaming Device Policy
 - Photography & Video Policy
 - Programming Policy
 - Security Camera Policy

4. Library Budget Discussion:
 - Reserve funds – 90-Day & Assigned Reserve
 - Downtown renovations
 - Balance owed on YMCA project
 - Balance operating expenses
 - Milan-Blackhawk Truth in Taxation Hearing
 - CY 2024 Budget Presentation to Council
 - Voting on CY 2024 Budget at the October board meeting
5. *Art curation project discussion (VV)
6. *Door Count Compiled / Hours Discussion (VV)
7. *Motion to approve lease agreement. (RC)

XII. Information Sharing

1. Unique Management Reports
2. Staff Development Day Evaluations
3. PNG Grant Award Letter
4. Standing Committees List (shared at each meeting)
5. Board Contact Info & Terms

XIII. Executive Session –

*Motion to go into closed session for the following exception: 5 ILCS 120/2 (c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (RC)

XIV. Announcements

- Next Board Meeting – October 17, 2023 at 5pm, Downtown Library

XV. Adjournment