

Rock Island Public Library  
Board of Trustees Meeting  
August 15 2017

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Mary Brodd, Kevin Koski, Elizabeth Russell, Virgil Mayberry, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, PR Liaison; Kathy Lelonek, Foundation Director

Absent: Eudell Watts III, Pat Mahar, Jacki Nelson

Call to Order: Karen Phillips called the meeting to order.

Public Comment: Members of the public were in attendance (sign in sheet attached).

Karen Phillips advised that in the interest of parties presenting, agenda items will be moved as necessary during meeting.

Studio483 presented conceptual drawings for Downtown and Central locations based on master plan option 3, alternate 1 (cross reference clarification: Board approved option #2 of Feasibility Study).

Oath of Office for Board Member Elizabeth Russell (term through 2020) – *I do solemnly swear that I will support the constitution of the United States and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee according to the best of my ability.*

Kevin Koski made the motion to approve conceptual drawings as presented. Virgil Mayberry seconded. All were in favor.

The Board reviewed the July 18, 2017 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: OMA guidelines and updates were presented to the Board.

Correspondence: Correspondence was presented to the Board.

The Board reviewed and discussed bills from July in the amount of \$82,698.41.

Kevin Koski made the motion to approve July bills as presented. Mary Brodd seconded. Motion carried on a recorded vote.

#### Building and Grounds:

The Board was presented with Recycling Management (Downtown) – updates

The Board was presented with Rotunda Renovation – updates

The Board was presented with Security Alarm and Monitoring System Services – updates

Kevin Koski made the motion to approve CO#1 in the amount of \$1503.58. Mary Brodd seconded. Motion carried on a recorded vote.

#### Personnel and Policy:

Kevin Koski made the motion whether to approve Circulation Policy as presented. Nancy Coin seconded. Motion carried on a recorded vote.

Kevin Koski made the motion to approve Mobile Hotspot Policy as amended. Virgil Mayberry seconded. Motion carried on a recorded vote.

Planning and Community Relations: Nothing to Report.

Art Committee: The Figge will present the Koen painting at their opening exhibit on October 5, 2017, at 7:00 p.m. There will also be a program associated with it.

Foundation: The Board was provided with updates on the private philanthropic campaign study by Kathy Lelonek. A grant application was submitted to the The Quad City Contributors Council. The Board was advised of changes to the Food for Thought and Watts Fundraising events. The next meeting of the Foundation Adhoc Committee will be October 10, 2017.

#### Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics. Database usage was discussed.

Milan Blackhawk – Will meet August 24, 2017 to approve budget and appropriations and hold their public hearing. The tax levy will go for approval at their September 28<sup>th</sup> meeting.

#### Unfinished Business:

Makerspace Partnership Opportunity – updates:

Mary Brodd made the motion whether to approve final draft of Contractual Terms and Tenancy as amended. Elizabeth Russell seconded. Motion carried on a recorded vote.

Cynthia Lukasik book & plaque – Tabled for September meeting due to board member absence.

County Tax/City Libraries – updates: Tabled for September meeting due to further response from City Finance Director.

30/31 branch – updates: Tabled for September meeting due to further information gathering.

RIMSD Partnership Opportunity – updates: Tabled for September meeting due to rough draft being reviewed.

Library Strategic Planning for CY18 – updates: Tabled for September meeting due to further information gathering.

Standing Committee Assignments – updates: Will go on unfinished business for September meeting due to more board members in attendance.

Budget Review – Budget Review - meeting with budget team August 4 2017 – updates: There is a manageable deficit at this time; next meeting will occur with City Manager on September 8<sup>th</sup>.

New Business:

Board Bylaws Review – order of business – Will go on September meeting agenda for approval.

Motion whether or not to approve Tri-City Jewish Center right of refusal agreement – No vote taken. Foundation board member is drafting initial agreement.

Information Sharing:

November 6<sup>th</sup> study session with City Council will be a presentation of a final FAQ for the library master plan's fundraising campaign.

Closed Session – Personnel:

Mary Brodd made a motion to go into closed session for reason of personnel. Virgil Mayberry seconded. All were in favor. The Board went out of regular session at 6:34 p.m. and into closed session at 6:35 p.m.

Mary Brodd made a motion to come out of closed session. Elizabeth Russell seconded. All were in favor. The Board went out of closed session at 6:40 p.m. and into regular session at 6:41 p.m.

There were no motions or voting items pertaining to the closed session.

Announcements:

Virgil Mayberry advised Mayor Thoms is looking for a more diverse board member pool for appointed boards.

Board adjourned at 6:43 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be September 19, 2017, at 5:00 p.m.

Respectfully Submitted,  
Kellie Kerns  
Director - Business Office & Facilities