

Rock Island Public Library  
Board of Trustees Meeting  
October 18 2016

The Board of Trustees of the Rock Island Public Library met at 3:09 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Kevin Koski, President, presiding.

Present: Jessica Matherly, Mary Brodd, Eudell Watts III, Karen Phillips, Virgil Mayberry, Pat Mahar, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office and Facilities; Kathy Lelonek, Foundation Director; Lisa Lockheart, PR Liaison.

Absent: Cynthia Lukasik

Call to Order: Kevin Koski called the meeting to order.

Public Comment: Randy Tweet, Interim City Manager

The Board agreed to work with the City to explore financial options to possibly delay 30/31 exit strategies for the CY17 budget.

The Board reviewed the September 20, 2016 minutes. There were no corrections. Kevin Koski advised the minutes stand approved as written. All were in favor.

Board Education: None

Correspondence: Patron comments were presented to the Board.

The Board reviewed and discussed bills from September in the amount of \$88,330.17.

Karen Phillips made the motion to approve September bills as presented. Jessica Matherly seconded. Motion carried on a recorded vote.

The Board reviewed and discussed quarterly financial statements.

Nancy Coin made the motion to approve financial statements, pre-audit, as presented. Jessica Matherly seconded. Motion carried on a recorded vote.

Building and Grounds: Recommendation to approve award of Janitorial Services to The Millard Group in the amount of 2792.55/month.

Eudell Watts III made the motion to approve award as presented. Karen Phillips seconded. Motion carried on a recorded vote.

Personnel and Policy: Is in need of a Chairperson. A meeting is set for November 2, 2016, at 9 a.m. to review policies, staff survey results, and the Director's annual evaluation.

Planning and Community Relations: Will meet after the fundraising feasibility study is complete in early spring.

Art Committee: Library administration contacted MIR to start the art inventory appraisal process; the vendor is reviewing data submitted and will set up a kickoff meeting once they have finished reviewing.

Foundation: Working on Food for Thought Fundraiser, Fundraising Study, and the Watts Trivia Night.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates; statistics were not available.

Milan Blackhawk – Next meeting January 26, 2017.

Unfinished Business:

Budget Review - updates: The Library's revised deficit was reviewed and options for a 90 or 120 day reserve were discussed.

Fundraising RFP – updates: Kickoff conference call was held on October 14<sup>th</sup> with a meeting of the whole RIPL and Foundation board members in attendance. The RIPL Fundraising Committee was established and biweekly conference calls have been set up.

Master Plan Option – updates: Pending Fundraising Study results.

Review Nominating Officers and Standing Committee Members: Board members reviewed and discussed.

New Business:

State Per Capita Aid Reports - updates: Reporting requirements have been sent by the State.

Live & Learn Construction Grant – updates: Administration reviewed the requirements RIPL qualifies for.

Appoint Nominating Committee – memo to Mayor: Officers were assigned.

Standing Committees – Members were assigned.

Board Bylaws Review – board meeting times: Tabled for November meeting.

Information Sharing:

Frieze Lectures – 10/18, 10/25, 11/1, 11/8

Board adjourned at 4:37 p.m.

The next meeting of the Rock Island Library Board of Trustees will be November 15, 2016, at 3:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities